

# Clarkson University – Capital Region Campus Registration Form

Date: \_\_\_\_\_

**Part I: To be Completed by the Student (be sure to sign below):**

Name: \_\_\_\_\_ I.D. # \_\_\_\_\_ D.O.B.: \_\_\_\_\_ Term/Year: \_\_\_\_\_  
(MM/DD only)

Phone: (H): \_\_\_\_\_ (Cell): \_\_\_\_\_ (Cell Carrier): \_\_\_\_\_ Program of Study: \_\_\_\_\_

Local Address: \_\_\_\_\_ CU Email: \_\_\_\_\_

Employer: \_\_\_\_\_ (Wk Ph) \_\_\_\_\_

Has any of the above information changed since your last registration? Y\_\_\_ N\_\_\_

Are you an international student? Y\_\_\_ N\_\_\_  
 If yes what Visa Type: \_\_\_\_\_ / Int'l Advisor initials \_\_\_\_\_

**Financial Questions:**

Do you receive student loans? Y\_\_\_ N\_\_\_

Are you eligible for Engrg. Consortium Discount (Eng./CS only) Y\_\_\_ N\_\_\_

Are you eligible for VA benefits? Y\_\_\_ N\_\_\_

Please circle one if you receive: Co. Reimbursement / Co. Billing

Company Name: \_\_\_\_\_

Contact Name/Phone \_\_\_\_\_ / \_\_\_\_\_

*The undersigned agrees to be responsible for and to pay to Clarkson University the amount of the student's account, including all charges for tuition, room and any collection or attorney fees incurred should I fail to meet my obligations.*

**Student's Signature Required:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**II: To be Completed by the Student:**

Course Prefix	Course #	Section #
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1<sup>st</sup> Course Title: \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

2<sup>nd</sup> Course Title: \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3<sup>rd</sup> Course Title: \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

4<sup>th</sup> Course Title: \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## Payment of your Tuition:

Once you are registered the billing will be reflected within 48-72 business hours on your Portal.

**Tuition is due the WEEK BEFORE classes begin.**

**Forms of Payment:**

- In person at Clarkson Capital Region Campus via credit card or check
- Mail to: Clarkson University, 80 Nott Terrace, Schenectady, NY 12308
- Call: 518.631.9833 with credit card information

**Incoming funds:**

- **Scholarships:** Applied week 3(after add/drop) – you are only responsible the first week for your tuition minus scholarship.
- **Loans:** Applied week 2 and disbursements week 3 (after add/drop) – if you expect your loans to pay tuition in full you are not required to make payment first week.
- **Engineering Consortium discount** is applied after Registration closes

**Questions:** Please contact Lynne Connelly with any questions  
[LconneLL@Clarkson.edu](mailto:LconneLL@Clarkson.edu) / 518.631.9833)

**Hold Ck:** \_\_\_\_\_

**Processed by:** \_\_\_\_\_